

# UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

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## EPA BOARD OF SCIENTIFIC COUNSELORS

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### 1. **Committee's Official Designation (Title):**

EPA Board of Scientific Counselors

### 2. **Authority:**

This charter renews the EPA Board of Scientific Counselors (BOSC) in accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. App.2 § 9 (c). BOSC is in the public interest and supports EPA in performing its duties and responsibilities.

### 3. **Objectives and Scope of Activities:**

The BOSC will provide advice, information and recommendations on the operation of the Office of Research and Development's (ORD) research program.

The major objectives are to provide advice and recommendations on:

- a. Evaluating science and engineering research programs, laboratories, and research-management practices of ORD and recommending actions to improve their quality and/or strengthen their relevance to EPA's mission
- b. Evaluating and providing advice concerning the utilization of peer review within ORD to sustain and enhance the quality of science in EPA
- c. Reviewing ORD's program development and progress, and research program balance, including ongoing implementation of the ORD Strategic Plan
- d. Providing peer review including evaluation of ORD's peer review policies, and reviewing ORD Offices, National Laboratories and Centers.
- e. Providing advice on human resources planning, such as scientist career development and rotational assignment programs, and the appropriate scope and design of training programs for environmental research professionals.

**4. Description of Committees Duties:**

The duties of the BOSC are solely advisory in nature.

**5. Official(s) to Whom the Committee Reports:**

BOSC will submit advice and recommendations and report to the EPA Administrator, through the Assistant Administrator for the Office of Research and Development.

**6. Agency Responsible for Providing the Necessary Support:**

EPA will be responsible for financial and administrative support. Within EPA, this support will be provided by the Office of Research and Development.

**7. Estimated Annual Operating Costs and Work Years:**

The estimated annual operating cost of the BOSC is \$375,000 which includes 1.0 person-years of support.

**8. Estimated Number and Frequency of Meetings:**

The committee expects to meet approximately two (2) to four (4) times a year. Meetings may occur approximately once every three (3) to six (6) months, or as needed and approved by the Designated Federal Officer (DFO). EPA may pay travel and per diem expenses when determined necessary and appropriate. A full-time or permanent part-time employee of EPA will be appointed as the (DFO). The DFO or a designee will be present at all meetings and each meeting will be conducted in accordance with an agenda approved in advance by the DFO.

The DFO is authorized to adjourn any meeting when he or she determines it is in the public interest to do so. As required by FACA, BOSC will hold open meetings unless the EPA Administrator determines that a meeting or a portion of a meeting may be closed to the public in accordance with subsection c of Section 552(b) of Title 5, United States Code. Interested persons may attend meetings, appear before the committee as time permits, and file comments with the BOSC.

**9. Duration and Termination:**

\_\_\_\_\_BOSC will be examined annually and will exist until the EPA Deputy Administrator determines the committee is no longer needed. This charter will be in effect for two years from the date it is filed with Congress. After the initial two-year period, the charter may be renewed as authorized in accordance with Section 14 of FACA (5 U.S.C. App.2 § 14).

**10. Member Composition:**

The BOSC will be composed of approximately fifteen (15) members. Most members will serve as Special Government Employees. In selecting members EPA will consider candidates from the environmental scientific/technical fields, human health care professionals, academia, industry, public and private research institutes or organizations, and other relevant interest areas.

**11. Subgroups:**

EPA, or the BOSC with EPA's approval, may form BOSC subcommittees or workgroups for any purpose consistent with this charter. Such subcommittees or workgroups may not work independently of the chartered committee and must report their recommendations and advice to the BOSC for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered committee nor can they report directly to the Agency.

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May 13, 2004  
Agency Approval Date

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May 14, 2004  
GSA Consultation Date

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May 21, 2004  
Date Filed with Congress

